

## Facilities Manager - Johannesburg

Would you like to reap the rewards of delivering profitable and professional facilities management services?

Do you have experience in managing the delivery of facilities service functions and tenant lease agreements, service level agreements and ensure maximum customer satisfaction?

This opportunity to manage established client and end user relationships, develop project leads and secure new FM work to ensure sustainability and growth is perfect for proactive leaders who engender a strong work ethic and maintain a focused approach to achieving deadlines.

If you appreciate a company culture that encourages ownership, innovation and client delight, you will thrive in our diverse, driven team.

Facilities Management Solutions (FM Solutions) is a South African company offering facilities management (FM) services since 2002. We have an established reputation within the FM industry with experience across various industries including large government, parastatal and private sector contracts. We are incomparable in the market place by considering our clients' needs and delivering value beyond savings.

### How will experience in this role add to my career?

You will gain team membership at a senior level with experienced, motivated colleagues and gain exposure to the latest industry and trends, ensuring best practice as you deliver top quality professional service to meet client objectives within time, cost, quality and risk parameters.

### Key Responsibilities:

- Manage landlord – tenant (client) interface and relationship
- Manage technical maintenance field work
- Management of staff and foster a culture of development and growth
- Monthly administration, reporting and financial management
- Ensure that OHS requirements are adhered to in line with ISO14005:2018 guidelines
- Develop and maintain a successful business partnership with the client
- Ensure compliance with company policies and statutory requirements

### Key Skills and Experience

- Grade 12
- 3 Year Tertiary Qualification
- Min 5 year experience in Facilities/ Project environment, building environment or equivalent knowledge or skill
- HSE level 1 & 2
- Enhanced knowledge of:
  - Electrical Maintenance procedures
  - Equipment & machinery
  - Codes & Health and Safety
  - Best Practices
  - ISO 9000
  - ISO 14000
  - Technical drawing
- **HSEQ:** Understanding and knowledge of statutory and the client standards.
- **Quality:** Understanding of quality as an organisation wide activity and the philosophy of continuous improvement

### People and Management Skills

- Strong leadership skills and a confident decision maker
- Good organising and planning skills
- Pro-active and initiative
- Problem solving skills
- Attention to detail
- Client service focussed
- Excellent people management skills
- Good communication skills in both verbal and written format
- Good negotiating skills

### Interested? Don't waste time in contacting us!

Please email your CV to [jobs@fm-solutions.co.za](mailto:jobs@fm-solutions.co.za) before **17 February 2019**.

We look forward to engaging with you.

**As a proudly South African brand, AFMS Group (Pty) Ltd, are committed to transformation and employment equity. The filling of this position will be in line with our employment equity goals.**